

RICHMOND-CAROLINA FIRE DISTRICT

H.L. Arnold Fire & Safety Complex

208 Richmond Townhouse Road, Carolina, Rhode Island 02812

Phone: (401) 213-6595 Fax: (401) 213-6495 TTY: 1-800-745-5555

Regular Monthly Meeting
Thursday December 18, 2014
7:00 pm

MINUTES

CALL TO ORDER:

Chairman Berke called the meeting to order at 7:00

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Berke, Chief Barber, Vice Chairman Kenyon, Deputy Chief Place, Deputy Chief Gardner, Tax Collector Monty, Treasurer McLeroy

APPROVAL OF THE MINUTES OF THE NOVEMBER 20, 2014 MEETING:

Motion to approve the minutes of the previous month's meeting made by Deputy Chief Place

Seconded by Chief Barber

So voted

APPROVAL OF PAYMENT OF INVOICES REVIEWED BY AUDITORS:

Motion to pay the invoices made by Vice Chairman Kenyon

Seconded by Chief Barber

So voted

TAX COLLECTOR'S REPORT:

Tax collector Monty presented the tax collector's report. Tax collector Monty also requested the district assist in half the payment of training for the collection software used in the tax office, and stated that she joined the RI Tax collectors association and would start attending their meetings.

Vice Chairman Kenyon made a motion to pay for all the Training and the dues for the RI Tax Collectors association

Seconded by Deputy Chief Place

So Voted

Motion to accept the tax collector's report made by Vice Chairman Kenyon

Seconded by Chief Barber

So voted

TREASURER'S REPORT:

Treasurer McLeory delivered the Treasurers report.

Motion to accept the treasurer's report made by Vice Chairman Kenyon

Seconded by Deputy Chief Place

So voted

CHIEF'S REPORT:

Assistant Chief Richardson will be taking the training coordinator's position effective January first, Lieutenant Lawing will be taking care of the pagers and radios, Lieutenant Dimon will be taking care of the electric meters and monitors, and Captain Dimon will be taking care of the SCBA's.

Currently we are working on a social media use policy for our members when they are here. It's something that should be reviewed by the legal counsel and insurance company.

This institution is an equal opportunity provider and employer.

CHIEFS REPORT CONTINUED:

The Dispatch room is 99% complete.

We had hoped to go out to bid for the new truck this month, we postponed because Shipman's will not be a Ferrara Dealer and cannot guarantee that is where the service and maintenance center will be. We started to meet with other dealers, we met with Smeal last week and we will reach out to Pierce and Emergency One. So that will be a bit delayed and we expect all bids to be out by February.

This past week we have had some of the trucks go out for state inspection, 615 had an exhaust problem, 613 needed rear brakes, 614 and 600 were all set and 611 and 612 have yet to be done.

Motion to accept the chief's report made by Vice Chairman Kenyon

Seconded by Deputy Chief Gardner

So Voted

OLD BUSINESS:

None

NEW BUSINESS:

STIPENDS

Deputy Chief Place made a motion to pay the semiannual stipends.

Seconded by Vice Chairman Kenyon

So Voted

REVIEW OF WEBSITE

Chief Barber started the discussion with the inquiry from Ken Block as it relates to the Access to Public Records Act

Most of the information requested should be on our website. Chief Barber would like to create a new website or use a new host whatever it takes to get our website up to date and more user friendly.

Chairman Berke elaborated on the request for information. The Department should have a procedure for public records requests and somebody should take the training given by attorney general's office. Chairman Berke volunteered to draft a procedure for the district and stated that he has the training already for his at his job.

Vice Chairman Kenyon made a motion to appoint Chairman Berke as the A.P.R.A. Representative for the District

Chief Barber Seconded

So Voted

Discussion of the district website continued and the topic of appointing a network administrator came up.

Chairman Berke stated that he will approach Mike Vona, the current creator of our website and ask him what he is willing to do.

ADJOURNMENT:

Motion to adjourn made by Chief Barber

Seconded Deputy Chief Place

So voted 7:48 pm

Respectfully Submitted

Thomas Santagata

District Clerk